

**Minutes of the Jackson-Madison County Library
Board of Trustees, Regular Monthly Meeting
January 25, 2023**

Present:

Phillip Mullins	Chair	Genny Carter	Hatchie River Regional Library
Susan Francisco	Vice Chair	Cindy Bryant	Madison County Liaison
Greg Parsons	Treasurer	Wanda Scanlon	Friends of the Library Chair
Olivia Abernathy	Board Member	Dinah Harris	Library Director
Kortney Simmons	Board Member		
Sue Vegors	Board Member		

Call or Order/Introductions:

The meeting was called to order by recognizing City of Jackson Mayor Conger. Mayor Conger presented Library Director Dinah Harris with a plaque recognizing her ten years of service as Director of the Jackson-Madison County Library. Madison County Mayor A.J. Massey then presented Director Harris with a crystal letter opener and card of appreciation. The Library Board presented Harris with a bouquet of flowers, an Amazon gift card and words of appreciation.

Foundation: No report

Friends (FOTL): Friends' President Wanda Scanlon talked about the FOTL Newsletter and upcoming "First Thursday" programs. In February, Don Honeycutt will discuss *True: The Four Seasons of Jackie Robinson*. FOTL approved to buy vacuum and people counters for the library.

Minutes: The minutes of the December 7, 2022, meeting were approved with a motion by S. Francisco and seconded by G. Parsons. Motion carried unanimously.

Treasurer: The December Financial Reports were presented by Treasurer G. Parsons. The financial reports are filed for audit. Parsons stated that he is going to check to see if we are getting the best rates on the TN Room Endowment Fund and also check into the bank/credit fees that we pay monthly.

Committee Reports:

Finance Committee: Committee Chair G. Parsons presented motion from the Finance Committee to renew the lease for the North Branch Library. He will negotiate on the 4% rate of increase and make sure the rate is for all three years of the second amendment. No second required. Motion passed. Parsons also gave committee members a copy of the completed "FY 24 Proposed Budget Questions" that was submitted to the County as requested.

Policy and Planning: No report

Building & Grounds: P. Mullins reported that the elevator is currently out of operation. Otis Elevator has been called to repair, and they are struggling to find the parts needed. Director

Harris asked Otis Elevator for an estimate of how much it would take to update the elevator. Currently, we are waiting on reply. Director Harris also informed the Board that there are still two leaks in the TN Room roof. Roof repair companies have been called. The library van is in the shop once again. It is randomly going dead and not restarting.

Director's Report: The Director's Report is attached to these minutes.

Regional Director's Report: A copy of the report is attached. A copy of the Library's answers to the "Tennessee Standards for Public Libraries 2022" survey was presented.

Unfinished Business: The Library Board submitted Beth Ann Simpson's name for approval to the City of Jackson to replace G. Jordan who recently resigned. We are awaiting City approval.

New Business: Motion was made by S. Vegors to approve spending \$275 out of the fund balance to pay for gifts for Director Harris in recognition of 10 years of service to the Library. Seconded by S. Francisco. Motion passed.

Adjournment: Meeting adjourned with a motion by S. Francisco and seconded by K. Simmons. Motion carried unanimously.

Next Regular Board Meeting
February 22, 2023



Phillip Mullins, Library Board Chairman